

*Cape Fear High School
Bands & Ensembles
Handbook
(Rev. 2/6/24)*

Band Students and Parents:

Welcome to one of the most exciting experiences in which you can be a part—the band! Now, more than ever, we have information to justify why we participate in this demanding, yet rewarding, activity. Experts have concluded that the study of music helps with spatial reasoning, test taking, and overall quality of life! Factor in social skills, emotional development, leadership training, group interaction, aesthetic perception, music-making, and the discipline of being in a band program, and I don't know why anyone would not want to be involved in a successful band program like the one at our school. The ultimate goal is a lifelong understanding and appreciation for high-quality music and music-making!

Everyone should read the information in the handbook, even veterans. Some of the information has changed, so make sure you're informed. For those new to the program, this is the "band bible," which keeps us running smoothly and efficiently. Most questions can be answered by consulting *the handbook*, and policies will be adjusted from year to year as the need arises to clarify issues within the program. It is my hope that the information contained in this handbook will both *inform* and *inspire!* The advocacy article "How Parents Can Help" is designed to give guidance to parents; read it carefully to gain important insights. Student need to know we think that what they do is important. You will quickly find that band is truly a family in and of itself.

This part year was full of successes by our students. In all areas of the program, we saw growth and indications that the program is only going to continue to prosper. As of this writing, we are looking ahead to some wonderful opportunities for the coming year.

Bands of America in Conway, SC, the return of our very own Colt Classic Marching Band Competition, and the goal to top the number of students we put in All-County and All District last year are very important goals for the upcoming school year!

We could not continue our successes here at the high school without the help of a strong foundation built by our wonderful and amazing middle school directors at Mac Williams Middle School!

This handbook is designed to answer any questions you might have concerning the program. Please read all of the information, and sign the perforated form in the back of the book. I am honored to be your band director and am looking forward to a great year!

Matthew A. Jorgensen
Director of Bands

"If better is possible, then good is not enough.

Preface

This handbook describes the Cape Fear High School Band Program and its policies, rules, and regulations.

Band members are required to follow the policies, rules and regulations of the Cumberland County Public Schools System and the Band Program. School rules and policies are in force at all times that a member is directly or indirectly involved in any activity sponsored by or in the name of Cape Fear High School. School policy shall have priority over band policy in the event of any policy conflict.

The band directors shall have authority to suspend or amend any band policy at any time deemed necessary in the best interest of the overall band program.

To Band Members

What is the High School Band Experience?

Unlike most other classes, band offers a wide variety of opportunities for the student. Band is one of the few classes where excellence is not only expected, but also essential to success. Imagine if an English teacher graded everyone in the class to the level of the weakest student! I'll bet you would not see heads on desks and homework going undone. In band, everyone **MUST** perform at the highest level of excellence or a performance will sound terrible. Even one person making a grade of 60% on a piece of music means 40% of the notes were played in error...not pleasant to hear!

In addition to teaching performance skills, band teaches the student to be an active, thinking person. For each note played, there are numerous considerations and instantaneous decisions to make. How loud or soft? How fast or slow? How does the note start? How does it end? Who else plays it? Am I in-tune? Nowhere else on campus is the demand for active thought any stronger.

Band also teaches life skills. Communication is the main component of music. The rehearsal and performance schedule of the band demands planning and time management...skills that will be valuable all through life. Goal setting, problem solving, peer interaction... all of these develop quickly as a part of the band experience.

The Band Program at Cape Fear has established itself as one of the finest in the state. Students here have had experiences of which others can only dream. Few other activities offer the travel opportunities, the chance to meet and interact with the professionals in the field, and the satisfaction of knowing that your time, talent, and effort have paid off through the highest levels of achievement. One of our competition evaluators this past year wrote that we were "One of the finest bands I've seen all year! Truly an honor!"

To Parents

Welcome to one of the most exciting organizations available to your student! The band program at the Cape Fear High School offers many varied performance opportunities and gives members the chance to learn with each other and grow closer to one another. We strive to offer the best available instruction and the widest array of events for our members.

We strongly believe that there is a place for everyone in the band. We have hundreds of success stories. Many times, members who thought that they were not interested have become some of the most dedicated members once they have been a part of the experience. If you choose to participate, you can reap a variety of rewards. In addition to all of this, you become a member of a very active, multifaceted family.

The band program at Cape Fear has established itself as one of the finest anywhere, with superb performing ensembles in marching, symphonic, chamber music, color guard and drum line activities.

We hope that you share our excitement in creating these phenomenal opportunities for the students. We encourage parents to be active supporters of our efforts through booster club participation (the Cape Fear Band Boosters; CFBB), assistance in fundraising, and through volunteer work such as chaperones, equipment crew, concessions, prop building, or as a parent leader. We also hope that you will be visible supporters of the students by attending as many performances as possible.

Parents are sometimes overwhelmed by the volume of information that high school band “throws” their way. This handbook should help orient you and your student to the many different aspects of the band program. Attendance at band parent meetings is still advised. The band program produces a calendar kept on our website www.cfmarchingcolts.org ; you’ll want to keep it nearby. Feel free to call the band director or CFBB Board Members for help and remember to come to the meetings to get the latest information about each event.

Rarely do you see such a large group of students assembled in one organization with such a strong focus on achieving excellence. Take the opportunity to get to know the instructors, other parents, and the members who make our success a reality.

Objectives of the Band Program

The Cape Fear Bands form an integral part of school life and are recognized as an all-school activity. Band is one of the largest and most active voluntary student organizations and its members form an active group.

The primary objectives of the band program are:

- Cultural - To foster the continued development of music appreciation and understanding through the study and performance of the best in music.
- Educational -To develop interested and discriminating listeners, provide a well-rounded musical education and prepare members for musical activities beyond high school.
- Service -To lend color and atmosphere to certain school and community affairs while promoting and enhancing the dignity and reputation of Cape Fear High School at all appearances.

- Citizenship -To develop the ability to function as a responsible member of the group, to enhance the member’s ability to interact with others in a positive manner, and to develop the ability to function as a responsible member of the community.
- Recreational - To provide all members with the opportunity for worthy use of leisure time, an emotional outlet, and good social experiences.

Band Program Options

- Concert bands:
 - o Students enroll in band as a class, which meets during the normal school day. These classes are referred to as concert band, symphonic band, and wind ensemble.
 - o All intermediate students enrolled in band as a class are also members of the football home game pep band and parade band, also known as The Tradition.
- Marching band:
 - ♣ The Marching Colts is a competitive marching band. There are no auditions for membership in the winds. There are auditions for drumline, front ensemble, and colorguard.
 - ♣ Membership is open to all students at Cape Fear High School and 8th Graders at Mac Williams MS with a good recommendation from the middle school directors..
- Guard:
 - o Membership in Cape Fear Guard Programs may be obtained by auditioning for color guard and/or winterguard.

Concert Band

CONCERT SEASON

Because the marching band performs so often in public, concert season seems “forgotten”. This is far from being true. Concert season is the time when the majority of musical training takes place. Each band receives a performance rating during the NCSDBA MPA concert contest which is the basis for evaluating the entire band program.

Each band member will be placed in one or more band classes based on the number of members registered and the student’s playing ability.

Three concerts are presented at Cape Fear High School and are open to the public. These are wonderful, well-attended concerts and you will hear challenging music. This is a great time to invite the grandparents, aunts and uncles and let them hear “what else the Cape Fear Bands can do”.

CONTESTS

NCSEDDBA MPA & SIGHTREADING CONTEST

The NCSEDDBA MPA State Concert Contests are held in March. The concert bands travel to a predetermined location by the district where they perform and are critiqued and scored by judges. Each band performs their concert music followed by the sight-reading portion of the contest. The band is given music they (or the directors) have never seen or heard and have approximately 5 minutes to talk their way through the piece. They then receive a “one-time-shot” at their performance. Many do not understand that NCSEDDBA MPA concert contests are open to the public. Even though performance times are sometimes inconvenient, parents are encouraged to come hear and applaud the bands.

SPRING CONCERT BAND TRIP

A spring trip is typically taken every other year for all senior high concert bands. The location of the trip varies. The primary objective of this trip is to provide a ‘world class’ venue in which the bands can perform, and to play for nationally acclaimed adjudicators. Costs for the trip vary. A payment schedule will be announced.

As with all Cape Fear Band trips, plenty of adult supervision is available. Student conduct rules are strictly enforced and those not complying will be sent home at their parent’s expense. You will receive complete details, which include cost, locations, times, and phone numbers prior to departure.

SOLO AND ENSEMBLE CONTEST

These contests are sponsored by the NCSEDDBA. These contests give the band member and director a good idea of how each member is progressing musically. District Solo and Ensemble contest is usually held in May. Students will be given plenty of time to prepare a solo or ensemble performance. All band members are strongly encouraged to participate.

ALL DISTRICT AND STATE CONCERT BANDS

Individual band members are strongly encouraged to tryout for these bands. Pre-selected tryout music is available to all students during the summer. The All-District band tryouts are held in early January. All-State band auditions are held in early March. Band members who become All-State musicians are highly praised and honored. These students assemble in Greensboro, NC in May to perform. The bands and orchestras made up of these wonderful musicians represent the top high school band members in the state of North Carolina. Advancing to All-State is the highest individual honor a high school musician can achieve.

PRIVATE LESSONS

Private lessons give the student a chance to progress at an accelerated rate towards the mastery of his/her instrument. The private instructor is able to work with the student on an individual level, gearing the lessons to fit the specific needs of the performer. The student is able to hear the improvement in playing almost immediately, unlike the full band setting where players can “hide” or cover their areas of inexperience by allowing stronger players to carry the weight of the section. Our instructors are professional players who are approved by Cape Fear High School. Students with the benefits of private lessons have a history of becoming top players in the program (and sometimes become private lesson instructors themselves while in college). In some instances, financial aid may be available to assist families with lessons. The cost per lesson varies with the instructor, as does the location. Some teach at home, others at area music stores, and some at our neighboring universities. Depending on availability,

private lessons can be scheduled during the school day during band class. It is well worth the time and effort of scheduling lessons if the student can achieve higher ranking in his musical ensembles. A list of private instructors will be provided through the Band Office as instructor schedules become available.

GRADUATION PERFORMANCES

All non-senior band students will be expected to perform for these ceremonies. The ceremony is held at the Crown Coliseum. Transportation is provided to and from the venue. It is not necessary for parents to attend.

Marching Band – CAPE FEAR MARCHING COLTS

DESCRIPTION

The Cape Fear Marching Colts is a state-of-the-art competitive marching band. It explores the latest trends in competitive marching band. The Marching Colts is an extra-curricular activity for band members at Cape Fear High School.

GOALS

The Marching Colts provides an outlet for members interested in the realm of state-of-the-art design, performance, social, and competitive opportunities.

MEMEBERSHIP PROCESS / POLICIES

Membership is voluntary into this extra-curricular ensemble; however, an audition is required for some groups. All band students must also enroll be enrolled and continue their enrollment in one of the curricular class wind bands. Color Guard members must be registered for their auxiliary class in the fall semester.

SECTIONS

HORN LINE

The Marching Colts Horn Line is finalized following the musical and visual camp that takes place in June along with the deposit amount for your band dues.

GUARD

The color guard is an auxiliary group that enhances the visual performance of the marching band. Selection is based on tryouts in the spring. The group has their own specially trained instructors and may work with rifles, sabers, and flags. You'll find many interesting guards at various contests and be amazed at some of the things they can do. The majority of the color guard will proceed to winter training at the conclusion of the marching season.

PERCUSSION

The percussion section of the Marching Colts consists among the following: Field Battery Instruments (Snare, Tenor Drum and Bass Drums) and the Front Ensemble (Grounded Percussion Instruments, Mallet Percussion, Timpani, Electronics, etc.). The percussion section is selected based on performance at the May Audition Camp as well as the musical audition. The specific instrumentation and instruments used in the percussion section will vary from year to year based on the demands of the overall show design.

DRUM MAJOR

Members are eligible to audition for Drum Major after completion of a full season in the Marching Colts and are entering their Junior or Senior year in school. Drum Majors audition in areas that demonstrate their skills in leadership, conducting, maturity, musicianship and marching ability. A clinic is held in April to prepare the interested students, followed by an audition.

REHEARSALS

Since the Marching Colts is an extra-curricular activity, its rehearsal schedule falls almost entirely outside of the typical school day. The Marching Colts rehearsals are as follows, but not limited to:

- June Camp: 5 days 8:00 AM to 5:00 PM
- Band Camp: Begins approx. the first full week that August 1 falls in. Therefore, if August 1 would fall on a Wednesday, camp would start on the Monday before regardless of it being July. Camp is two weeks (M-F) and runs from 8 AM-5 PM
- School Day rehearsals: 4:00 to 7:00 PM rehearsal on Tuesdays and Thursdays
- Sectional Rehearsal: An additional rehearsal per week devoted to just the members particular section (i.e. Percussion, Guard, Horn line, etc.).
- Extra Rehearsals: Typically, we have a Saturday camp or two in September before competition season to prep the students for their first show.
- A Detailed calendar with all rehearsal dates and times will be provided to each student that gains membership into the Marching Colts as well as posted on the internet at www.cfmarchingcolts.com

JUNE CAMP (TRAINING CAMP)

Although the main purpose of the June Camp is to introduce incoming prospective members to marching techniques, the full band is required to attend. The older members are a tremendous help with the teaching process while building camaraderie with the new band members. The camp is traditionally held in the second full week of June following school dismissal. If you anticipate any problems with attendance, please contact one of the directors.

AUGUST CAMP (SUMMER BAND CAMP)

The end of July and August is the beginning of our busy marching season. Attendance at this camp is mandatory so plan vacations accordingly. Speak to the directors with any concerns.

The summer band camp will consist of the most concentrated rehearsal time for the entire season. During this time, we build fundamental skills and teach a large amount of the competitive marching show. As you can imagine, this puts important emphasis on this camp. The dates and times vary, but get ready for 8-hour days. Comfortable tennis shoes, light colored clothes, and a cap are the best type of attire. It also will be helpful to have a small water jug, sunscreen, and sunglasses. Have your band member check with their section leaders for other good advice.

Some of the things happening at this camp include:

- Final Marching tryouts
- Learning show music
- Learning drill
- Uniform distribution
- Football program pictures
- Learning “stand tunes” (music for football games and pep rallies)
- Collection of camp fees and instrument fees

- Purchasing gloves and shoes
- Lots & lots of bonding between old and new band members.

“SCHOOL DAY” REHEARSALS

Once school starts, the practice schedule during marching season can be rather hectic. It will greatly aid your student to mark your calendar accordingly. The majority of the school day practices occur from 4:00-7:00 PM on Tuesday and Thursdays.

SECTIONALS

An additional rehearsal per week devoted to just the members particular section (i.e. Percussion, Guard, Horn line, etc.).

EXTRA REHEARSALS

Typically, 2 Saturday rehearsals in the month of September. You’ll typically hear these referred to as “Saturday Camps.”

PERFORMANCES

The Marching Colts perform at halftime of all home varsity football games as well as in the stands of all away varsity football games (travel schedule permitting). The Marching Colts also performs at all competitive contests and festivals; approx. five-six contests per season. The Marching Colts also performs at various community appearances based on need and accessibility.

VARSITY FOOTBALL GAMES

Fridays in the fall semester become pretty fast paced for the Marching Colts. The members will have a “practice” after school is dismissed. Prior to the rehearsal, the members will have time to change into uniform (when it becomes cool enough) and make necessary adjustments prior to the designated report time in the Auditorium. Warm-ups and inspections will take place prior to marching to football field for home games or before loading the buses for an ‘away’ game.

The buses leave the stadium as soon as possible after each away game. If you need to pick up your non-driving band member, you can but a note must be submitted prior to the game. Then, you must follow the band back to the buses and the director must physically release your student to you. Your student is responsible for making sure another individual helps to unload their equipment upon our arrival back to Cape Fear High School.

CONTESTS

BANDS OF AMERICA

Bands of America--BOA--is a premier national organization for high school music students. Based in Indiana, BOA hosts many excellent contests and symposiums. BOA is probably best known for marching contests held each fall. There are many regional contests held around the US. Conway, SC on the campus of Coastal Carolina University is where Cape Fear High School attends a BOA Regional. Each year the directors choose locations to fit our busy fall schedule. You will know in advance so that you can plan accordingly. Some parents choose to follow the buses to these contests, while some parents make reservations and stay at a nearby hotel.

Charter buses may be taken with each student paying a trip fee that covers such things as: transportation, meals, lodging, entertainment, and contest registration. Each year the schedule varies

due to performance times. There is a preliminary performance and, hopefully, inclusion in the finals. There's plenty of time to purchase T-shirts, patches, videos, etc. This is usually an overnight trip. It's all well worth the opportunity to see and compete against other high-caliber bands. These contests require lots of parental involvement.

Other marching band competitions are competed in locally across the state of North Carolina. There are a couple of shows that are staple to our yearly routine to support other local programs. For example, if South View HS and Gray's Creek HS have competitions that we can attend, we will do so.

SPECIAL EVENTS

From time to time, special events may arise in addition to school ball games, contests, parades, concerts, and other such appearances. Participation in special events not previously scheduled will be at the discretion of the band director and school officials after conferring with the band regarding the feasibility of the event. The band is not able to accept all invitations for obvious reasons and is not able to do instant performances. It is the policy of the band to cooperate as much as possible with special requests for performances.

TRIPS

The band takes several bus trips through the year. Charter buses are used for "big" trips while "activity buses" (school buses) are used for Friday night football games and local contests. These bus trips are great fun for the band. Bus assignments are made according to seniority. Be assured that there will be adult chaperones on every bus.

Band members are usually permitted to bring backpacks, snacks, headphones, blankets, and pillows on the longer bus trips. Quite often band parents donate snacks and drinks for the trips in addition to items that students bring. You will be notified if spending money is needed for additional meals for longer trips. You will receive itineraries with times, locations, and phone numbers for longer bus trips.

BAND BANQUET

The Cape Fear Band holds an annual awards banquet in the spring. The purpose of the banquet is to reflect upon the year's accomplishments, to honor those who have realized special achievements, and to recognize graduating seniors for their years of service to the band. Participation certificates and outstanding achievement awards are also presented at the banquet as well. We strive to make the banquet a special evening for everyone and the format changes slightly from year to year. This special evening brings the band together one last time to review the year and wish the seniors a fond farewell.

The location varies from year to year but it is usually held at a local church auxiliary area (there is no religious event, affiliation, etc. tied in to this celebration) and is considered a formal evening. Have your band member visit with older students on dress attire if you are uncertain on such details. Some students bring dates, but many prefer to come with their group of friends. A fee is collected to cover the cost of the dinner.

UNIFORMS

The Cape Fear Marching Colts owned uniforms will be issued to all marching band members. Members may be required to purchase uniform parts not owned by the Cape Fear Bands.

Cape Fear High School Band has a large stock of uniforms. Uniforms are inventoried, repaired, distributed, and collected by the CFBB.

There are several personal accessory items that each marching band member is responsible for purchasing. For marching band, these include gloves, shoes, and socks (links to specific items/brands will be given to parents/legal guardians).

All members (excluding color guard) will wear the same 'member' T-shirt under their uniform at all times.

SPIRITWEAR

Spirit wear is available for parents and other family members. We have many different types of shirts, sweatshirts, caps, etc. that are available throughout the fall season. You will have opportunities to view the products for sale at the band parent meetings, and at some football games. It is a great way to show your support for the band.

BAND DUES

Each band student is responsible for band dues. The program easily goes through over \$100,000 per year in expenditures between the band boosters and the band account fostered at Cape Fear. Your band dues help take care of but is not limited to the following:

- Buses
- Bus Drivers
- Custom Music Arrangements
- Custom Drill Arrangements
- Prop Supplies and Building
- Ryder Truck Rental Fees
- Marching Band Show Registrations
- Supplementary Instructional Staff
- Costumes
- Band Supplies

Band dues currently stand at \$500.00 per student.

SCHEDULE FOR DUES

Dues are broken up over a period of time so as to not put a financial strain on families. If a separate payment plan is needed beyond what is listed below, please get in contact with the band director.

- ❖ June Camp-\$150.00 deposit.
- ❖ August Band Camp (1st Week)-\$150.00
- ❖ September (1st Rehearsal)-\$100.00
- ❖ October (1st Rehearsal)-\$100.00

ADDITIONAL FINANCIAL OBLIGATIONS FEES

Each Marching Colts member's additional costs and fees are based on but not limited to the following;

- Uniform Accessories: Each Horn line and Percussion student purchases their uniform shoes, socks, and gloves. Percussionists will also be required to purchase necessary sticks and mallets.

- Out-of-State contests: Each member pays or fundraises their share of the overall cost for the Marching Colts to travel to an out-of-state event. This cost includes transportation, lodging, meals, entertainment, etc. for the entire trip.
- Color Guard Fees: Because of the continual evolution of the Color Guard program, it is difficult to foresee exact costs to guard members. However, typical costs include: Performance Shoes, Gloves, and Specialized Equipment.

WIND SUITS

It has been a Cape Fear Marching Colts tradition for students to own wind suits for the program. These suits are now being done through JEB Designs in Hope Mills. Our students will typically wear these to competitions so that they are easily identifiable and can take pride in their program. The wind suits are monogrammed for each student individually and usually run about \$120.00. These could be wonderful Holiday presents!

Satellite Ensembles

JAZZ ENSEMBLE

The Cape Fear Jazz Band meets after school in the band room. Admission to this group is based on instrumentation needs. The jazz band performs at various events in the area and competes in jazz band contests. A concert is held near the end of the spring semester. Be sure to mark you calendar for this extraordinary performance.

WINTER GUARD

Winter guard performs a 3-4 minute routine in the gym to recorded music. Not only is there an effort to perform well for winter guard, but this activity helps strengthen the color guard for the upcoming marching season. We currently offer both a Junior Varsity and a Varsity Winter Guard programs.

Procedures (How we do what we do)

1) Buses

- Loading
- Seating

- Band members may be required to sit in designated seats.

- Seating rules for some trips may be different from for other trips. Directors will notify band members of the process for each bus trip.

- Generally, band members are permitted to sign up to request specific seats and seatmates on specific buses. Band members who fail to sign up will be assigned a seat and bus by the directors.

- Stay seated when requested to do so and when buses are in motion.

- Chaperones

- Chaperones may ride on buses.

- Band members are expected to respond appropriately to directions given by chaperones.

- Unloading

2) Rehearsals

- Upon entering band room, take your assigned seat with necessary instruments, music, and equipment

- b) Cease talking and making noise when the director steps in front of the ensemble
- c) Warm-up should take place per normal instruction of the director.
- d) Return instruments, music, and equipment to storage upon dismissal by the director. Each member should store his or her own items.

3) Football games

- a) Band assembly times will vary with the football schedule, and will be announced prior to the day of the game.
- b) Members will change into FULL uniform in a facility on campus. Once dressed in uniform, all members will remain in FULL uniform for the entire event. NEVER wear a “partial” uniform, unless instructed by the directors.
- c) Instrument cases will not be needed in the stands for a performance, except in the event of inclement weather.
- d) All instruments and uniform parts should be CLEAN and in good condition. Instruments should be cleaned regularly to remove the excess dirt that accumulates when playing outdoors.
- e) No band member is permitted to leave the organization in advance of group dismissal at any time, unless excused by the director PRIOR TO THE PERFORMANCE.
- f) While seated in the stands, only band members are allowed in the ranks.
- g) The band will always sit in assigned seats and sections.
- h) Attention should be given to the Band Directors and Drum Majors when they are standing in front of the band.
- i) We play only as a group in the stands. Solo performance is strictly prohibited.
- j) No inappropriate cheers. Organized cheers, planned ahead of time, or done with the cheerleaders are permitted, once approved by a director prior to a ballgame.
- k) Members should avoid jumping around in the stands, and should remain seated whenever possible in order to avoid accidental damage to the instruments.
- l) In order to move from place to place in a rapid manner, we must be able to give instructions to the group in an organized manner. Everyone will give full attention to staff members, chaperones, or to the Drum Majors when instructions are being given.
- m) Members will ride buses back to Cape Fear following away games (except members who have been released to their parents, with director approval) and will be released after the announcements. It is requested that parents and friends DO NOT PARK in areas closest to the band room in order to prevent hazardous conditions involving the buses and equipment truck.
- n) Members are personally responsible for loading and unloading their own equipment from trucks and buses.

Additional Policies, Rules, Regulations

1) Observance of Policies, Rules, Regulations (Policies)

- a) Band members are expected to behave properly at all times.
- b) Misbehavior reflects poorly on the band, school, and community.
- c) Students are expected to demonstrate knowledge of the Policies of Cape Fear HS and the Band Program by their proper behavior.
- d) Professed ignorance of Policies will not be accepted as an excuse for misbehavior.
- e) Every effort is made to provide Policies. However, directors and chaperones may find it necessary to add to or alter Policies. These may or may not be in writing as the situation allows.
 - i) Policies and directions delivered verbally should be considered the same as a written Policy.

2) Membership

a) Cape Fear Marching Colts

- i) Membership is voluntary for the group; however, a successful audition is required in certain sections.
- ii) Auditions take place in the Spring Semester for the following School year
- iii) All Band members must continue their enrollment in a Concert Band class

3) Attendance & Absences

a) School Attendance: Students may be temporarily excused from school under the following conditions:

- i) When personally ill and when attendance in school would endanger their health or the health of others.
- ii) On special and recognized religious holidays observed by their faith.
- iii) When mandated by order of governmental agencies (pre-induction physical examination of service in the armed forces or court order).

b) Absences From Required Rehearsals Or Performances

- i) Attendance is mandatory for all scheduled rehearsals and performances.
- ii) The following rules will govern authorized absences:
 - (1) Personal illness or Family Emergency
 - (a) The band director should be notified prior to the required rehearsal or performance.
 - (b) A written verification from the school attendance office is needed upon return to school.
 - (2) Conflicts with other school activities.
 - (a) Notify your band director well in advance of the date of conflict.
 - (b) Written verification is needed to describe the problem and resolution.
 - (3) Religious observance
 - (a) The band director should be notified prior to the required rehearsal or performance.
 - (4) An absence for any other reason will be considered unauthorized.

iii) Consequences of unauthorized absences

- (1) An unauthorized absence may result in a reduction or removal of activities.
- (2) Process
 - (a) First absence: Student and Director conference.
 - (b) Second absence: Student is placed on probationary status by Director.
 - (c) Third absence: Student will lose his/her position in the performing group.

c) Tardy: marching band

- i) A student will be deemed tardy if he/she is not in his/her assigned position when roll is taken. Roll will be taken as soon as set is called by the instructor directing the daily stretch. On regular after school rehearsals, the time for stretch is 4:00 p.m. For extra rehearsals, the start time given will be the time used for Roll call.
- ii) Band members should attempt to avoid conflicts between band and other school activities. Director will help resolve conflicts. Members must resolve conflicts in advance of the date of the conflict.

iii) Tardies will be counted until the member reaches three unauthorized tardies at which time the three tardies will constitute one unauthorized absence. The policy for Absences from Rehearsals and Performances will be followed.

4) Band room(s), practice facilities, rehearsals

a) Access to band rooms, practice facilities, and rehearsals is limited to band members unless authorized by a director.

b) Food or drink is not permitted in band rooms, practice facilities, and rehearsals unless authorized by the director.

c) Instrument storage cabinets

i) Members are assigned a specific cabinet for storage of instruments/accessories. Use the cabinet assigned to you.

ii) Cabinets must be kept clean and clear of personal items.

d) Personal items

i) CFHS and the band are not responsible for personal items left in the band room or on CFHS campus.

ii) Store personally owned instruments in instrument cabinets.

e) Practice

i) Band members may practice in the band room(s) and practice facilities before and after school, or during lunch.

ii) Director will issue written permission for practice during lunch. Written permission must be obtained a day prior to when you wish to practice.

iii) Director will issue permission for use of practice areas.

iv) Practice areas are for personal or ensemble practice or study only.

5) Rehearsals

a) Band members are required be prepared for rehearsals including having required equipment and supplies. The requirements for various bands, ensembles, and marching bands will vary.

6) Dismissal

a) Director is responsible for band members until events are completed.

b) Remain with the band or ensemble until dismissed following all events.

c) Band members and their parents should arrange for transportation prior to dismissal from events. Members may choose to notify parents that events are completed using personal phones.

d) Parents may request to provide transportation for their child after the conclusion of performances. Such requests must be presented in writing prior to departure from the Cape Fear band room before the event.

7) Hazing, Initiation

a) Hazing or initiating is prohibited.

8) Medications on trips

a) The CFHS Band has very specific policies on student administration of medications on band trips.

b) Consult with Band Director at your school for the current school policy on medications.

9) Misbehavior/General Conduct

Reasons for dismissal from band, dismissal from the activity/class with no credit, and/or suspension from performances are set by Cape Fear High School as described in the Student and Faculty handbook. Additional penalties are at the discretion of the band director and could be imposed for the following violations:

- a) Consumption of alcohol, drugs, smoking, chewing, dipping, vaping.
 - i) Drinking alcohol, taking drugs, smoking, chewing tobacco, dipping, or vaping is not permitted.
 - ii) Violation of this policy may result in immediate dismissal.
 - (1) Violation of this policy at an event, which requires overnight travel, may result in being sent home in advance of the conclusion of the event.
 - (a) All costs associated with being sent home in advance will become the responsibility of the member and/or his family. This will include the cost of transportation for the member and a chaperone.
 - b) Destruction or damaging of property
 - i) Clearly apparent attempts, whether successful or not, to damage or destroy property, are not permitted or acceptable.
 - ii) This policy applies to any property, whether personal, school, or private.
 - iii) Band members and/or their parent(s) will be financially responsible for costs associated with restoring or replacing damaged or destroyed property.
 - iv) If required, band members who are suspected of violating this policy may be reported to appropriate civil authorities.
 - c) Using profanity towards director, staff, parents, or other students is strictly prohibited and is grounds for consequences/removal.

10) Obedience

- a) Band members should show respect for directors and chaperones.

11) School owned property

- a) All property
 - i) Band members must properly care for school owned property.
 - ii) Band members may be financially responsible to repair or replace school owned property, which is not properly cared for.
- b) Instruments and related equipment
 - i) A user fee per semester may be required for use of school owned instruments (percussion included).
 - ii) If school owned property appears to require repair, notify a director prior to attempting to repair or hire such repair.
- c) Uniforms
 - i) Never wear the uniform to events other than those designated by the director. Always wear the entire uniform with all accessories. Never wear any jewelry (including watches) while in uniform.
 - ii) You are responsible for the EXACT NUMBERED UNIFORM ITEM that you receive.

12) Trips

a) Bands take trips for contests and performances.

b) Code Of Conduct

i) As members of the Cape Fear Instrumental Music Department you will be highly visible, not only as a musical organization, but as representatives of our school, community, and state. That responsibility and opportunity carries with it an obligation to project and maintain the absolute highest moral and musical integrity. Many of those who come into contact with us as we perform and travel will form their opinions of Cape Fear based upon the impressions we create, both in close proximity and from a distance. Therefore, the rules of the Cumberland County Public School District and individual campus program rules and regulations apply at all times. As in any situation, good judgment must always prevail.

ii) All rules and expectations are set forth to help you enjoy your trips to the fullest and to avoid the embarrassment and inconvenience which momentary lapses in judgment may bring about. It is the goal of the Cape Fear Instrumental Music Program, that upon our return home to Cape Fear, you will have acquired an even greater sense of pride as a Cape Fear member and as a Cape Fear Public School musical ambassador.

iii) Punctuality is essential in adhering to our busy trip schedule. Be early for everything and help each other stay organized. When enjoying free time and during sightseeing excursions, always stay in groups of three or more members. This is for your safety. There should not be any deviation.

iv) School dress code is required on all trips. When in concert attire, remain in full concert attire. It is unprofessional to have shirttails out, to wear athletic shoes while in formal attire, to chew gum, etc. The loading of equipment may necessitate adjustments to these expectations. Follow the instructions of the chaperone or adult sponsor in charge.

v) Mixed company in hotel rooms is prohibited.

vi) While staying in hotels we may share facilities with other student groups and individuals from other schools and programs. Some of these groups and individuals may be unsupervised at times and may engage in behavior that would violate this Code of Conduct. Do not be influenced nor persuaded to engage in any behavior that is in conflict with the spirit of this Code of Conduct.

vii) Members must remain reasonably quiet at all times when in hotel facilities. Curfews will be strictly observed. Any personal needs, which might require leaving your room after curfew, must be arranged in advance with a chaperone or director.

viii) Band members are responsible for all their own equipment and personal items (triple check for uniform parts, extra reeds, valve oil, mutes, music, etc.) However, we all must share in the logistical responsibilities of the trip. We will all participate as equipment movers, sanitation engineers, stagehands, etc. Please perform the duties asked of you.

ix) There will be times when changes to our plans become necessary. Look for solutions to problems and avoid complaining. Concerns should be expressed at an appropriate time and in an appropriate manner. Suggestion: Never complain to anyone who cannot solve your problem. See a director.

13) Uniforms

- a) Most marching band members will be issued a uniform (owned by CCS).
- b) Members will be required to pay for some parts of their uniform (e.g. shoes, socks, gloves). Director will identify which parts must be purchased and which must be purchased from designated sources.
- c) Uniforms are inspected before every performance. Everything must be clean and in good repair. Failure to comply with this policy may lead to being excluded from performing.
- d) CCS owned uniforms will be stored at school and may not be taken home without written or verbal permission by the director.

